

# Minutes for The Heart of Weston AGM

**Date:** Monday 6<sup>th</sup> March 2017

**Time:** 7.30pm

**Location:** Willowdene, Boat Lane, Weston

**Attendees:** Paul Phillips (Chair), Craig Phillips (Vice Chair), Becky Nott (Treasurer), Jane Phillips (Secretary), Sue Nott, Lesley Wilson, Jackie Williams, Irene Winter, Amy Winter, Sarah Nightingale, Linda Gaunt, Justine Abbott

**Apologies:** Neil Gaunt, Julie Gair, Derek Gair, Matt Nott, Charlotte Nott

## Previous Minutes:

The minutes from The Heart of Weston AGM, held on Saturday 6<sup>th</sup> March 2016 were agreed as a true record, and signed off.

## Chairman's Report:

PP reported The Heart of Weston has had another very good year, with fundraising, cardiac screening and public awareness sessions on emergency first aid.

There have been several fund raising events including our Annual Memorial Walk which took place in July, with over 70 adults, children and dogs joining in. With refreshments available afterwards at the Village Hall and then a BBQ at the Woolpack, we raised a fantastic £1,036.00. And thanks to Justine Abbott and Barclays', match funding, they contributed a further £1,000.00.

The Heart of Weston 100+ Club has been able to increase members from 260 to 268. This raised £3,271.00 of which £1,592.00 has been given out in prize money, £106.00 of the prize money was kindly returned to the charity. A big thank you to Lesley Wilson and Jane Phillips on running this each year as it involves a lot of work to maintain this number of subscribers. A Car Wash held in August was a big success with 70 cars washed and £822.00 raised. Becky Nott and Lynn Gaunt both held coffee mornings, raising an impressive £510.00. Weston Guides held a sponsored Endurance Assault Challenge on Weston Village Green and raised £312.00.

The charity's main achievement this year was financing and organising (with C.R.Y.) cardiac screening of 320 young people aged between 14 - 35. This cost the charity £10,000.00 and was our main expenditure for the year. Due to the unreliability of our provider of defibrillator training and support services (John Cooper) we agreed to purchase our own defibrillator. This cost £850.00 from AEDdonate and will be maintained by the company at no extra cost. A Baby and Child Emergency First Aid session was run by the Red Cross and proved to be very popular. Dr Sarah Nightingale ran several sessions on how to use the defibrillator at Weston Village Hall and at the Village Fete. She also carried out 29 ECGs and blood pressure checks on adults, at various events throughout the year. Following discussions with the owners of the Saracens Head in Weston, we gained their agreement to locate a new defibrillator on the outside wall of the pub, once their imminent refurbishment is complete.

We are blessed with a fantastic group of member volunteers. The trustees are extremely grateful for the time and energy that they have given and without it, the charity would not be as successful as it is. So a big thank you to everyone involved. We would also like to thank the residence of Weston, surrounding villages and local businesses who have all shown great support for the charity, whether it's by joining the 100+ Club, donating, attending fundraising events, washing cars, baking cakes or making cups of tea.

Looking forward this year we have several events planned:

- We have booked and are organising, another cardiac screening day on Saturday 9<sup>th</sup> September at Weston Village Hall.
- Sue Nott has organised the Red Cross to run a Baby and Child Emergency First Aid session on Saturday 8th April.
- Dr Sarah Nightingale is planning to run a First Aid session for the older children at St Andrews Primary School, date to be agreed.
- We will be uploading to our website, a video on how to use the defibrillator. This will be promoted in our next leaflet drop.
- We will be providing Weston Village Hall with a first aid kit, for use by anyone hiring out the hall.

**Treasurer's Report:**

Becky Nott (BN) reported the accounts are in line with the Charity Commission under section 145 of the 2011 Act. BN reported all the charity's funds are unrestricted. The funds held at the end of this financial year will be used for a cardiac screening session already booked for 2017. The trustees agreed that it was prudent due to the unpredictability of the charity's income and our commitment to our objectives, to maintain a reserve level to cover essential running costs and spending on objectives for approximately six months. Matthew Bailey of Howards Ltd carried out an independent examiner's report, free of charge. BN thanked Lesley Wilson for her tremendous support with the accounts. A list of donations is to be included in the minutes as appendices. BN will submit the accounts to the Charity Commission.

**Retirement of existing and election of new trustees:**

PP requested the retirement of all the trustees in line with the constitution (Paul Phillips, Craig Phillips, Becky Nott, Jane Phillips, Sue Nott, Jackie Williams, Sarah Nightingale).

All the retiring trustees put their names forward for re-election. Re-elected trustees were: Paul Phillips (Chair), Craig Phillips (Vice Chair), Becky Nott. (Treasurer), Jane Phillips (Secretary), Sue Nott, Jackie Williams, Sarah Nightingale.

**AOB**

There was no other business

**Date of next AGM:** TBC